

**Excelsior Fire District
Operating Committee Meeting Minutes
May 20, 2020**

Call to Order

The meeting was called to order at 9:05 am.

Members Present: Fire Chief Curt Mackey, Deephaven City Administrator Dana Young, Excelsior City Manager Kristi Luger, Shorewood City Administrator Greg Lerud, and Tonka Bay City Administrator Kathy Laur.

1. Approval of Agenda

Motion by Lerud, second by Young to approve the May 20, 2020 agenda as submitted, motion carried 4-0.

2. Approval of Minutes – April

Motion by Young, second by Lerud to approve the April 15, 2020 Operating Committee minutes, motion carried 4-0.

3. Approval of Bills

Young gave a brief review of the May bills. Motion by Lerud, second by Young to approve the May bills in the amount of \$68,286.39, motion carried 4-0.

4. Budget Updates

Chief Mackey reported that they have submitted an application for the SCBA AFG grant, but have not heard back yet. They are also trying to obtain an ATV mule through a grant. There was also a lot of discussion regarding the salary range for the Administrative Specialist position and where Ana would likely be within that range. The Board will discuss the Administrative Specialist's salary at their next meeting.

5. Administrative Reports

Chief Mackey noted that there were 61 calls for service in the month of April, compared to 54 calls in April 2019. Chief Mackey provided information on the response, calls for service, firefighter call percentages, firefighter activity, and inspection reports. He also updated the Operating Committee on the adjustment to the overnight schedule.

6. Board Meeting Items

Chief Mackey stated that at the next Board meeting, he will update them on their COVID-19 response and the fatality that occurred on Lake Minnetonka.

7. Administrative Updates

Chief Mackey reported that their leadership and general training have gone incredibly well and that they will re-evaluate the leadership training after COVID-19 settles down.

Chief Mackey also mentioned that he tried to get a new vehicle for the Fire Marshal, but they stopped making the vehicle they were interested in. He will be meeting with Enterprise soon to explore other options. He added that the marine program is going well and that he appreciates the partnership with the City of Tonka Bay.

8. Other

There was no other business.

9. Next Meeting Date and Time

The next meeting of the Operating Committee will be held on Wednesday, June 17, 2020 at 1:00 pm.

10. Adjournment

Motion by Lerud, second by Laur to adjourn the meeting at 9:56 am, motion carried 4-0.

Respectfully submitted by Kristi Luger
Recording Secretary