

Excelsior Fire District
Operating Committee Meeting Minutes
DATE: January 15, 2020

Call to Order

The meeting was called to order at: 9:08 a.m.

Members Present: Fire Chief Curt Mackey, Deephaven City Administrator Dana Young, Tonka Bay City Administrator Kathy Laur, Excelsior City Manager Kristi Luger and Shorewood City Administrator Greg Lerud.

1. Approval of Agenda

Motion by Young, second by Lerud to approve the January 15, 2020 agenda as submitted, motion carried 4-0.

2. Approval of December 11, 2019 Minutes

Motion by Young, second by Luger to approve the December 11, 2019 Operating Committee minutes, motion carried 4-0.

3. Approval of Bills

Young gave a brief review of the December bills. Motion by Lerud, second by Young to approve the December bills in the amount of \$69,419.54. Motion carried 4-0.

4. Budget Updates

Chief Mackey said he is just starting to work on the 2021 YTD budget, and will have it on the March agenda for initial board discussion. He said that the CIP budget is underfunded by approximately \$50,000. He said the department is working on an AFG application for SCBAs that, if awarded, will help significantly. But they are working on a Plan B if they are not successful with the grant application. He said some other items slated for purchase in 2020 include an extrication tool at station two, Utility 11, and the ATV Mule and trailer. He said he plans on selling the hovercraft.

5. Administrative Reports

Chief Mackey noted there were 923 calls for service in 2019 which was the highest call volume ever for the department. Chief Mackey provided information on the calls for service, firefighter call percentages and activity, and inspection reports.

6. Board Meeting Items

The next Regular Board meeting will be January 22. Items on the agenda include:

Major All Call events – just one ice event

Enterprise Lease Program – still working on, but looking favorable for moving ahead with leasing

Overnight Duty Crew. Chief Mackey said that in-service time for overnight responses when a duty crew was on was 2.13 minutes versus 5.19 minutes when there was not a duty crew.

7. Administrative Updates

- a. Leadership development. Chief Mackey said they continue to work with Scott Nelson on training and it is going well.
- b. Personnel and Staffing. Chief Mackey said they had an excellent promotional event and it was appreciated by all who attended.
- c. Officers and Staff: Mackey reported that Mike Heiland has been promoted Assistant Chief; Kieran Hannigan is Captain 21; Captain 1 is Joe Perez, who will be leading the recruitment and retention effort; the opening for Captain 12 is posted, as is the Apparatus Maintenance coordinator, the Assistant Apparatus Maintenance Coordinator, and SCBA coordinator positions.
- d. Exceptions service call/evening duty crew pay. Chief Mackey said it was well received, and budgeted the right amount for 2019.
- e. Paid on-call firefighters. The “Fab 4” were sworn in at the promotional event, and the three new recruits are in school, with one leaving due to a job transfer.
- f. Mackey said that he is going to be taking some of the savings from not adding the additional on-call overnights and using the money to fund the recruitment project they are working on. He said that Jim Douglas is producing a video that will be used in their recruitment work.
- g. Apparatus and Stations. The fleet radios have been updated with encryption.

8. Other

There was no other business.

9. Next Meeting Date and Time

The next meeting of the Operating Committee will be held on Wednesday, February 12, 2020 at 9:00 a.m.

11. Adjournment

With no other business a motion to adjourn by Lerud, seconded by Luger, all voted in favor and the meeting adjourned at 10:30 a.m.

Respectfully submitted by Greg Lerud
Recording Secretary