



Excelsior Fire District
Proudly serving the Communities of:
Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay
24100 Smithtown Road
Shorewood, MN. 55331

Operating Committee Meeting
December 11, 2019

MINUTES

CALL TO ORDER & ATTENDANCE

Greg Lerud called the meeting to order at 9:07am.

Members Present: Deb Kind (Greenwood Mayor / City Administrator), Greg Lerud (Shorewood City Administrator), Kristi Luger (Excelsior City Manager), Dana Young (Deephaven City Administrator), Kathy Laur (Tonka Bay City Administrator)

Staff Members Present: Fire Chief Curt Mackey

1. Approval of Agenda

Motion by Young to approve the agenda. Second by Kind. Motion passed 5-0.

2. Approval of Minutes – November

Motion by Young to approve the minutes. Second by Lerud. Motion passed 5-0.

3. Approval of Bills

Motion by Kind to approve the bills. Second by Young. Motion passed 5-0.

4. Budget Updates

a. Preparing for next year

Chief: No changes since last meeting.

5. Administrative Reports

a. Responses – overall

b. Calls for Service

Chief: Would like to provide a hardcopy at future Operating Committee meetings and follow up with an electronic copy that can be forwarded to the city councils.

c. Firefighter Call Percentages

Chief: Every 6 months each FF must have 180 points. Below that they are delinquent, and they get retirement benefits for the 6 months. Currently no issues. Exceptional service category: Anyone who achieves 400 points receives \$500 bonus (13 people received this bonus). Anyone who achieves 150 hours of duty crew receives \$500 bonus (3 people received this bonus).

d. Firefighter Activity

e. Inspection Reports

6. Board Meeting items

a. Major "All Call" reviews

Chief: None since last meeting. We are on track for setting a record of 900+ calls for the year.

b. Enterprise Lease program update

Chief: Mackey, Young, Chief Cory Johnson city of Deephaven, SLMPD Chief Meehan are all looking at advantages of leasing vehicles from Enterprise Rental. To qualify for the program, we need to have the potential of leasing at least 20 vehicles. We have 22 total. Would probably start with 1-2 vehicles to begin with. It looks like there could be significant savings, especially for maintenance. Building out the vehicles is the main issue. SLMPD currently has a 4-year cycle, so leasing might work well for them.

Young: Next step is to create a spreadsheet for each jurisdiction. We'll take a look at how police and fire come out. It looks like a very good program, but we'll see how the \$\$ works out. Rotating out vehicles ensures that the vehicles will be in good condition.

Chief: Enterprise has a lot of data, so they know the value of the vehicles. Enterprise has buying power that allows them to have lower lease amounts. We would save \$\$ on brakes, batteries, tires, etc.

7. Administrative Updates

a. Leadership Development Plan

Chief: Still working with Scott Nelson. Going well.

b. Personnel / Staffing

Chief: Handed out new org chart. Mike Heiland is new Assistant Chief. He will lead day-to-day operations. Alex Stern (Battalion Chief 3) will lead facilities and admin (sharing floor scrubber with PD, looking at phone system, grant process), Kim Stern (Battalion Chief 4) will lead training, Joe Perez (Captain 1) will lead health and wellness.

c. Officers & Staff

1. Assistant Chief position (Mike Heiland)
2. Captains (Captain 21 from Acting to permanent)
3. Captain 12 to Captain 1
4. Posting Captain 12
5. Posting Apparatus Maintenance Coordinator & Asst. Apparatus Maintenance Coordinator
6. Exceptional Call / Evening Duty Crew pay

d. Paid-On-Call firefighters

1. Fab 4

Chief: All passed.

2. 4 new recruits

Chief: All are doing well. 1 might leave us due to a job relocation. Reserve program is under review. Could have a mini-academy to allow people to get a flavor before they commit.

e. Apparatus & Stations

Chief: Below are all of the projects currently in process.

Young: FYI, ATVs are not tax-exempt. Keep in mind for future budgeting purposes.

1. Enterprise lease
2. Radio fleet map update encryption
3. SCBA replacement in 2021
4. Extrication tool station two 2021
5. ATV Mule and trailer 2021
6. Utility 11 2021

f. 2019 Overnight Duty Crew Staffing Update

g. Marine Program Update (remove hovercraft from fleet)

Chief: Talked with water patrol about getting rid of hovercraft. Shane at WP is supportive of EFD getting rid of hovercraft. If the team is not trained on it every day, there is a safety issue. For ice rescue, EFD supplies gumby suits meet WP's hovercraft and driver at the closest landing. Looking at watercraft that is safer that could bridge the gap.

8. Other

Chief: There will be a controlled burn on 12/14 at 20505 Radisson Road, Shorewood.

Lerud: The Chair of the Operating Committee will be Tonka Bay in 2020.

9. Next Meeting Date and Time – Wednesday, January 15, 2020, 9am

ADJOURNMENT

Motion by Young to adjourn the meeting at 10:42am. Second by Lerud. Motion passed 5-0.

Minutes respectfully submitted by Deb Kind