

**Excelsior Fire District**  
**Operating Committee Meeting Minutes**  
**DATE: July 15, 2020**

**Call to Order**

The meeting was called to order at 1:09 by Chair Laur.

Members Present: Fire Chief Curt Mackey, Deephaven City Administrator Dana Young, Tonka Bay City Administrator Kathy Laur, Excelsior City Manager Kristi Luger, Greenwood Mayor Deb Kind and Shorewood City Administrator Greg Lerud.

**1. Approval of Agenda**

Motion by Luger, second by Kind to approve the July 15, 2020 agenda as submitted, motion carried 5-0.

**2. Approval of Operating Committee Meeting Minutes**

Motion by Lerud, second by Kind to approve the June 17, 2020 Operating Committee minutes, motion carried 5-0.

**3. Approval of Bills**

Chief Mackey gave a brief review of the June bills. Motion by Lerud, second by Kind to approve the June bills in the amount of \$41,940.98. Motion carried 5-0.

**4. Budget Updates**

Chief Mackey said the 2021 budget is virtually completed and he is starting work on the 2022 budget. He said the department has not received any news regarding the AFG application for SCBAs. Chief Mackey said he has met with Ana about the Office Manager position transition. He said he has done everything he said he would do and appreciated the EFD board's support as well as the operating committee in creating this position. He said he asked Ana to get back to him in the next couple of weeks with her response.

**5. Administrative Reports – June, 2020**

Chief Mackey noted there were 91 calls for service in June, and the department is ahead of calls over the same period last year. Chief Mackey provided information on the calls for service, firefighter call percentages and activity, and inspection reports. He said that they are working on a new system to replace the point system which he hoped to have in place by next year.

**6. Board Meeting Items**

The next Regular Board meeting will be July 22, 2020. Items on the agenda include:

- a. Major "All Call" reviews – there were none, but Mackey added the lake has been very busy.
- b. CARES overview – Chief Mackey said he would update the board about the Covid-related expenses and potential reimbursement with CARES funds.
- c. 2022 Budget – starting on a very preliminary basis

- d. Covid-19 response update. Chief Mackey said the trends have been good in the congregate care facilities in our communities. He said hospital capacity is trending positively as well, because it appears that most people being infected are younger, and they do not need hospitalization at the level older segments of the population do. He said they are still treating all calls as if Covid is present.

## **7. Administrative Updates**

- a. Leadership Development plan. Currently on hold until next fall. Officers have plenty to work on.
- b. Personnel Staffing. Chief Mackey said there are three new recruits, and if Anna accepts the new appointment, she will go to cadet school with them later this year.

## Apparatus & Station

Mackey said he wanted to bring attention to the increase in the 2021 clothing budget line item. He said the department will be purchasing comfortable clothes for the duty crew response. He said it will result in a faster response and be favorably viewed by department membership.

- a. ATV Mule and Trailer 2021. Chief Mackey reported that the grant application through Polaris was not approved and has been resubmitted to Firehouse Subs.
- b. Purchase 10 new pagers. A grant has been submitted to the DNR and Chief Mackey was hopeful it would be approved.
- c. Centerpoint Grant. Was approved through Tonka Bay for \$2,500, which will be used to help with the purchase of new four-gas monitors and a calibration station.
- d. Rescue 21. This lease is being worked out now.
- e. Fire Marshall 2021. Lease being worked out now. Mackey said these leases will result in a great deal of savings for the District.
- f. Marine Program. No update. Chief Mackey said that the Relief Association has made the purchase of a new fire boat a fundraising goal.
- g. Concrete project. Still slated for bidding this fall, and construction in 2021.

## **8. Other**

There was no other business.

## **9. Next Meeting Date and Time**

The next meeting of the Operating Committee will be held on Wednesday, August 19, 2020 at 1:00 p.m.

## **11. Adjournment**

With no other business a motion to adjourn by Kind, seconded by Young, all voted in favor and the meeting adjourned at 1:55 p.m.

Respectfully submitted by Greg Lerud  
Recording Secretary