

**Excelsior Fire District  
Operating Committee Meeting Minutes  
October 9, 2019**

**Call to Order**

The meeting was called to order at 9:00 am.

Members Present: Fire Chief Curt Mackey, Shorewood City Administrator Greg Lerud, Excelsior Interim City Manager Dave Wisdorf, Deephaven City Administrator Dana Young, and Greenwood Mayor Deb Kind.

**1. Approval of Agenda**

Motion, seconded, to approve the October 9, 2019 agenda as submitted, motion carried.

**2. Approval of Minutes – September**

Motion, seconded to approve September 11, 2019 Operating Committee minutes, motion carried.

**3. Approval of Bills**

A brief review of the September 2019 bills. Motion, seconded, to approve the bills as presented in the amount of \$ 33,762.72.

**4. Budget Updates**

**a. 2020 Budget (Update).** Chief Mackey reported starting in December two vehicles to be kept or possibly sell one later, equipment to provide equipment for station 2.

**5. Administrative Reports – September 2019**

Calls for September were 45 more than 2018. The overnight groups are having a positive response to setup.

**6. Board Meeting Items**

**a. No Major call reviews.**

**7. Administrative Updates**

**a. Leadership Development Plan.** Chief Mackey reported that he has been working with Scott Nelson to develop the style of leadership for use in the chain of command.

**b. Personnel / Staffing.** Only one applicant, but not working because is a current employee and budget constraints.

**c. Officers & Staff**

**1. Vacant Assistant Chief position.** To post job/interview utilizing fire department members from outside the district.

**2. Acting Captains.** Once Assistant Chief position filled, will have due process for appointing.

**d. Paid-On-Call firefighters.** Report by Chief Mackey on Feb 4 and 4 new recruits.

**e. Apparatus & Stations**

- a. **New Rescue 12 update.** Vehicle should be done in next 2 weeks.
- b. **Fire Station Remodeling(HVAC).** Station 1 looking at single source power units.

**f. 2019 Overnight Duty Crew Staffing Update.** Chief Mackey gave report.

**g. Marine Program Update.** Chief Mackey gave report.

**8. Other**

Reviewed access through the Web.

**9. Next Meeting**

The next meeting of the Operating Committee will be held on Wednesday, November 6, 2019 at 9:00 a.m.

**10. Adjournment**

Motion, Seconded, motioned carried, meeting adjourned.

Respectfully submitted by Dave Wisdorf  
Recording Secretary