

**Excelsior Fire District Board  
EFD Governing Board Meeting  
Wednesday, May 24, 2017**

**24100 Smithtown Road  
Shorewood, Minnesota  
6:00 P.M.**

## MINUTES

### **1. CALL TO ORDER**

Chair Erickson called the meeting to order at 6:04 P.M.

### **ROLL CALL**

Present: Excelsior Fire District (EFD) Boardmembers: Chair Erickson; Boardmembers Fletcher, Jennings (arrived at 6:09 P.M.), and Miller; Alternate Boardmember Siakel; and, EFD Chief Gerber

Also present: Deephaven Administrator/EFD Fiscal Agent Young; Excelsior City Manager Luger; Shorewood Administrator Lerud; and Tonka Bay Administrator Crawford; and, EFD Assistant Chief George

Absent: Boardmember Sundberg

### **2. AGENDA APPROVAL**

Siakel moved, Miller seconded, approving the EFD Governing Board meeting agenda as presented. Motion passed 4/0.

### **3. APPROVAL OF MINUTES**

#### **A. March 22, 2017, EFD Board Meeting Minutes**

Miller moved, Siakel seconded, approving the EFD Board Meeting Minutes of March 22, 2017, as presented. Motion passed 4/0.

#### **B. April 18, 2017, EFD Board Work Session Minutes**

Miller moved, Siakel seconded, approving the EFD Board Work Session Minutes of April 18, 2017, as presented. Motion passed 4/0.

### **4. CONSENT AGENDA**

#### **A. Monthly Fire District Administrative Reports – April 2017**

- 1. Call Reports**
- 2. Firefighter Activity**
- 3. Firefighter Percentages**
- 4. Inspection Reports**

#### **B. Operating Committee Report – April 19, 2017**

#### **C. Treasurer's Report**

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- D. Resolution 17-004 – Building Maintenance Fund and Associated Transfers** (This item was moved to Item 7.B on the agenda.)

**Miller moved, Fletcher seconded, approving the motions contained on the consent agenda. Motion passed 4/0.**

**5. MATTERS FROM THE FLOOR**

There were no matters from the floor presented this evening.

**6. REPORT AGENDA**

**A. Fire Chief / Fire District Report**

- **Training**

Chief Gerber stated the Department continues to do weekly training. At this time of the year the major focus is on boats and water. There has also been some ladder training.

- **Fire Prevention**

Chief Gerber stated Fire Marshall Murphy-Ringate is on schedule with inspections. The Department hired Part-Time Fire Inspector Alex Altrichter who will have a primary focus on special event inspections. When Altrichter is not busy with special event inspections he will work on updating existing pre-plans. He will also create new ones where none exist for places like high occupancies and business structures. A new standard form will be created.

With regard to public education, Gerber noted this time of the year the planning begins for education the Department does with schools in the District and within the community. October and November are the busiest public education months. The Department is again setting aside blocks of time that teachers can reserve for public education.

- **Fire Suppression / Response**

Chief Gerber stated that there have been 238 suppression / response calls year-to-date in 2017; there were 243 for the same period in 2016. Calls are one of the most variable parts of this business.

- **Special Events**

Chief Gerber explained the Department was involved with pre-planning for the Lake Minnetonka Half Marathon held on May 7. The event started in the City of Wayzata and ended at the Commons in the City of Excelsior. The coordinators of that event do a very good job. From the Department's perspective things went well. There were firefighters present at spots along the event route and at the finish line. Firefighters dealt with approximately 10 patients, out of 3,500 runners, near the finish line that had medical issues.

He then explained that firefighters will participate in a number of upcoming events. They include: Memorial Day activities in the City of Excelsior on May 29; the Crossfit SISU Murph event on Memorial Day in the Excelsior Commons; Art on the Lake on June 10 and 11; the Lake Minnetonka Triathlon on June 17; the July Fourth Celebration (the races in the morning, various member City

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parades, and the evening fireworks display); the EFRA's annual fund raising dance on Friday, July 21, 5:00 P.M. – Midnight at Station 1; the Concourse d'Elegance on July 30 in the Excelsior Commons; the south lake area Safety Camp on August 9 (it will be a co-host); the Lake Minnetonka Barbeque and Beer Fest in the City of Tonka Bay on August 12; the annual EFD VIP Event on August 16; and, the EFD Open House and Safety Fair on October 5 from 5:30 P.M. – 8:00 P.M. The Department would like volunteers for the dance and Open House events.

- **Emergency Management**

Chief Gerber stated the Lake Area Emergency Management Group continues to meet. Its next meeting is scheduled for May 25 when area funding and Hennepin County grant funding will be discussed.

Gerber then stated that Hennepin County Emergency Management (HCEM) continues to be the lead emergency management organization within Hennepin County. There was a quarterly meeting the previous week. HCEM has been highly involved in weather areas. It has a Hennepin County Mesonet System which has a lot of different weather sensors throughout the County. The sensors provide real-time radar, weather, wind speed and rainfall information. Police, fire and public works personnel use that information.

Gerber went on to state that a few weeks ago police, fire and staff met in the large training room at Station 1. The room is also used as the Emergency Operations Center (EOC). Information Technology staff helped set up the room as the EOC. There was an assessment of what was and was not working and what changes need to be made. The next step is to have a broader exercise with some of the member Cities' staff.

- **Administrative**

Chief Gerber noted the 2017 EFD firefighter recognition event was held on April 8 at the American Legion in the City of Chanhassen. During the event retired firefighters Bruce Duncan and Kevin Stern were recognized. Both of those retirees were in attendance.

Gerber recognized people who were acknowledged for a particular reason during the 2017 recognition event.

Administrative Specialist Ana Fatturi was presented with an honorary trumpet award for her fifteen years of service. Her father had been a firefighter with the Department; he is retired. She went through the firefighter recruit training program prior to Chief Gerber starting with the Department in 2006. She served a little bit as a firefighter with her father. She currently serves as the Administrative Specialist. Many of the things she does are behind the scenes. She helped with the disaster exercise last year at the elementary school in Excelsior and helps with the annual Safety Camp.

The top responders (based on percentages) at Station 1 in 2016 were: David Hoo (80.4%); Craig Zain (74.3%); Dana George (65.8%); Kim Stern (64.6%); Hank Graef (64.3%); and, Alex Stern (63.4%). The top responders at Station 2 were: John Schowengerdt (100%); Kieran Hannigan (86.2%); Peggy Cox (85.4%); Pat McCarthy (81.9%); Karl Narveson (64.2%); and, Charles Blumhoefer (60.9%). Firefighters were required to respond to a minimum of 33.33 percent of the calls to the Station they are assigned to. Some responders work outside of the EFD's service area so they can never be a top responder. Station 1 responds to more calls than Station 2 does. Therefore, percentage numbers are not equal.

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The firefighters with the highest drill attendance (Thursday night training) were: Kim Stern (42); Alex Stern (41); Hank Graef / Mike Heiland / Keith Bunting (38); Pat McCarthy / Karl Narveson (37); and, Charlie Blumhoefer / Mark Roufs / Joe Lugowski /Ron Zuehl (36).

Pins were given out for years of service.

Those recognized have their name on a plaque that is on display at the Station.

Gerber recognized two firefighters who retired during 2016.

Chief Gerber explained Bruce Duncan retired in March 2016 as a 21-year member of the Department. He started in April 1992 and had a couple of service breaks. During Duncan's tenure he held the positions of firefighter, the Excelsior Firefighters Relief Association (EFRA) Trustee and EFRA President. He was often involved with things up front and behind the scenes. He does not like to be in the spotlight. During the first Thursday of the month business meeting and training he helps to take minutes. He actively participated in a lot of training events. He was actively involved in stand-by and community events. He has been very involved with the EFRA fundraising dance. He was an active responder to calls. He was part of the Fire District formation when he was a member of the Excelsior City Council. He continues to serve as President of the EFRA. Gerber displayed slides showing retired firefighter Duncan being involved in various activities. Duncan's wife Tammy helped support him with what he did. She was also recognized. He was given a helmet for the highest level position he held.

On behalf of the firefighters and himself Gerber thanked Duncan for his 21 years of service.

Chair Erickson thanked retired firefighter Duncan for his service and noted he enjoyed working with him on EFRA related things.

Boardmember Fletcher expressed his appreciation for having been able to work with retired firefighter Duncan on EFRA related things.

Retired firefighter Duncan expressed his appreciation for being able to work with current and retired firefighters. They are / were dedicated to contributing to the community. When he served in various capacities at Excelsior he thought the firefighters were the hardest working group of people. He thanked the firefighters and various EFD Boards.

Chief Gerber explained Kevin Stern retired in November 2016 as a 36-year member of the Department. He started in April 1980. During Stern's tenure he held the positions of firefighter, lieutenant, training officer / training coordinator, engineer, Fire Department Trustee, and EFRA Trustee. His father had been a member of the Fire Department. He participated in a lot of training events; he was actively involved in training including WAFTA (Western Area Fire Training Academy) training. For example, one night he taught firefighters how to in detail set up and operate the Aerial truck. Gerber displayed slides showing retired firefighter Stern being involved in various activities.

Stern played a significant role in being a mentor to new and tenured firefighters. He was an active responder to calls. The first call he responded to was a motor cycle crash; the accident victim had a fractured femur. His first fire call was a car fire. One of his most memorable calls was when his father was present and saw him do the Heimlich maneuver on a child to stop the child from choking. He responded to a call involving an Alzheimer patient and a very rememberable moment. He created the large diameter hose hydrant bag (they are not used anymore) and an apartment bundle tool (which is still in use) for the Department. He has been very involved with the EFRA fund raising dance. He was

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involved with the Y-2K stand-by event. He was also involved with numerous community events such as the smelt fry, the Easter egg hunt, the flyer blast and Memorial Day. He was also involved with the 125<sup>th</sup> Anniversary celebration. Stern has served with his brother Kim and his nephew Alex.

On behalf of the firefighters and himself Gerber thanked Stern for his 36 years of service.

Chair Erickson thanked retired firefighter Stern for his 36 years of service and noted the Board appreciates his contribution.

Retired firefighter Stern noted that for his first 5 to 7 years as a firefighter he served with his father. He also noted he was one year old when his father joined the Department.

Chief Gerber noted both of the retirees have made a decision to be part of the Reserve Group. He thanked retired firefighters Duncan and Stern for coming.

With regard to recruitment, Gerber stated the recruitment sandwich board has been out near Country Road 19 at Station 1 for three weeks. There has been information out on the website and there has been information on social media (Twitter and Facebook). The Department has not received one inquiry. The Department currently has 43 paid on call (POC) firefighters.

With regard to officer changes, he noted that this will be the last EFD Board meeting Assistant Chief George will attend in his current capacity. George is retiring from his full time firefighting job the end of May. He will also step down as Assistant Chief with the EFD at that same time. He explained George has served in a number of leadership roles with the EFD; he was a chief for a while and the assistant chief for a number of years. George will continue to be a firefighter. He thanked George for all he has done for the organization.

Effective May 31 Captain Blumhoefer is also stepping down to a firefighter role. Interviews of assistant chief candidates were conducted earlier in the day.

Losing those two officers means there will only be six officers (including Gerber) to fill Duty Officer Program needs. It is likely some of the Duty Officer shifts will not be covered for a while.

The Duty Crew Program continues to work well. There are still shifts that do not get filled or get partially filled.

He hopes to have officer positions filled by August or September.

Chief Gerber stated he had asked Assistant Chief George and Battalion Chief McCarthy to lead a review of the participation points system. There will be a slightly modified way of tracking at points starting July 1. The changes have been presented to the firefighters. He thought the recommended changes were good.

With regard to the Hennepin County Fire Chief's Association Standard Operating Procedures Group, Chief Gerber stated he continues to chair the Group and it continues to meet monthly. There are 22 dependent departments represented. The Group has good conversations.

With regard to the new Aerial 11 truck, there will be a pre-construction meeting the end of July. Some members of the Department will go over to Pierce located in Wisconsin to discuss pre-construction. The new Truck is scheduled to arrive at the EFD in March 2018.

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With regard hose and ladder testing, Gerber stated that hose and ground ladder testing is scheduled to begin in June. A company will come on site to do that testing. An EFD firefighter will be on site to help move trucks around. The Aerial ladder also needs to be tested separate from the ground ladders. That will happen in August or September. The Hopkins Fire Chief has coordinated with a number of fire departments in the area that have ladder trucks to have their ladder trucks tested. All departments will get the same financial deal.

He noted that home construction and business construction is going on. Road construction has also started. There are some significant projects going on in Excelsior between now and the fall. They will impact some response capabilities. Department staff met with staff from Excelsior and contractors on May 23 to discuss the projects. That information has been communicated to the police and ambulance providers.

With regard to facility maintenance projects, Gerber explained the new phone and data provider started stringing fiber optic cable into the building earlier in the day. He hopes to be able to convert over to the new provider in about two months. He noted he had nothing new to report on concrete repairs. He stated the plan is to do the parking lot sealcoat projects in 2017. The Station 1 sealcoat project will be done as part of Shorewood's project. The Station 2 sealcoat project will be done as part of Deephaven's

Boardmember Fletcher asked if the number of 2017 special events will be the same as in 2016. Chief Gerber confirmed that.

In response to a question from Boardmember Fletcher related to pre-plans, Chief Gerber explained that the majority of the time firefighters do not look at pre-plans on the way to an incident. The goal is to put them into the Active 911 system. Once at the incident, the commander may pull the pre-plan up and the advisor can check, for example, where the gas shutoff is. He noted the key is not to have too much information in the pre-plans; only important information.

- **Other**

### **7. Unfinished Business**

#### **A. 2018 Budget Discussions**

Chair Erickson stated the 2018 Budget discussions started during the April 18 EFD Board work session. He noted there is a joint work session for the EFD member City Councils and the Operating Committee on June 28. There is an EFD Board regular meeting on July 26. He asked Chief Gerber when he anticipates the Board will finalize the Budget. Gerber responded during the July meeting so it can be sent to the Cities by the first week of August.

Erickson stated he went over the proposed budget with Deephaven Mayor Skrede.

Boardmember Fletcher stated he had spoken with Chief Gerber about staffing. He noted he is comfortable with what has been proposed to spend on staffing 2018. He questioned if the funds are going to be spent on the best staffing uses; for example, paid on call versus duty crew. Chair Erickson recommended that be discussed during a future meeting.

#### **B. Resolution 17-004 – Building Maintenance Fund and Associated Transfers**

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This item was removed from the consent agenda at Boardmember Fletcher's request and it was discussed as part of Item 8 on the agenda.

**8. NEW BUSINESS**

Chief Gerber explained he had provided the EFD Boardmembers with a copy of a memorandum from him related to the Fire Facilities Fund bond payments. At the end of 2016 the balance in the Fund was \$93,188. The surplus was generated by savings from the bond refunding done in 2016.

He noted that he had discussed options for how to use the funds with the Operating Committee a couple of times. He highlighted four options they all thought should be presented to the Board.

1. Make a one-time reduction of \$93,188 in the transfer into the Fire Facilities Fund for payment of the bonded debt in 2018. That would decrease the member Cities' municipal contribution in 2018. It would also create an approximate \$90,000 increase in the 2019 Budget above any normal budget increase.
2. Make a one-time transfer of \$93,188 to the Building Maintenance Fund. That would decrease the annual contribution to that Fund starting in 2018 to the Building Maintenance Fund. Using a projected \$20,000 annual contribution/transfer to that Fund each year the following would occur:
  - With a 6 year use of funds – the annual contribution would be decreased by \$15,532.
  - With a 10 year use of funds – the annual contribution would be decreased by \$9,318.
  - With a 15 year use of funds – the annual contribution would be decreased by \$6,213.
  - With a 20 year use of funds – the annual contribution would be decreased by \$4,659
3. Give the \$93,188 back to the member Cities at the 2016 Joint Powers Agreement contribution rate.

• Deephaven	28.52%	\$26,578
• Excelsior	11.47%	\$10,689
• Greenwood	8.06%	\$ 7,511
• Shorewood	37.63%	\$35,066
• Tonka Bay	14.32%	\$13,344
4. Use the \$93,188 for another purpose.

He stated he does not want the \$93,188 surplus to impact the Department negatively.

In response to a question from Boardmember Miller, Administrator/Fiscal Agent Young clarified that the EFD's Fund Balance Policy relates to specifically to the Operating Fund. He explained when the 2016 Budget was approved the debt service schedule for the to-be-refunded bonds was not known. The 2016 municipal contribution was in part based on the old schedule. When the bonds were refunded there was a new payment schedule which created a \$93,188 surplus in Fire Facilities Fund in 2016. There are sufficient funds in that Fund to cover annual bonded debt payments along with the transfers into the Fund each year.

Boardmember Jennings asked if the financing rate for the bonded debt is variable. Administrator/Fiscal Agent Young clarified it is a fixed rate starting with the issuance of the original bonds. The bonds have been refunded twice; in 2007 and 2016.

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Jennings asked if the estimated cost for the concrete repairs at Station 1 has been adjusted to reflect more accurate information. Chief Gerber stated the one estimate he has received is around \$100,000 – \$150,000.

Boardmember Siakel stated the Board is going to be asked to adopt Resolution 17-004 which would establish a Building Improvement Fund by transferring just over \$70,000 in total from three funds and dissolve the Risk Management Funds. She asked if there is a use for the \$70,000 in addition to the concrete repairs.

Chief Gerber explained that no money has been set aside to fund the repairs included in the Building Projects Improvement Program (BPIP). During the Board's April 18, 2017, work session there was Board consensus to establish a fund (the Building Improvement Fund) for BPIP projects and to transfer funds to the new Fund from the Operating Fund reserves (\$14,375), the Capital Equipment Fund (\$25,000) and the Risk Management Fund (\$31,267.19). The total amount transferred in would be just over \$70,000. The intent is to also transfer another \$24,000 into the new fund annually. In 2016 there was \$21,000 set aside for concrete repairs that was not used. That \$21,000 became part of the Operating Fund Balance at the end of 2016. Money will be set aside for carpet replacement in 2018 – 2021 and the replacement would occur in 2022.

Chair Erickson stated transferring the \$93,188 along with the approximate \$70,000 into the Building Improvement Fund would bring that Fund balance to more than \$160,000. He expressed discomfort with putting that much into the Fund without there being a schedule that indicates there is a need for that much money in the Fund.

Boardmember Siakel stated the concrete repair cost could be \$150,000. She thought some money should be accrued for that expense.

Chief Gerber stated he still does not have a solid estimate for the cost of the concrete repairs. He then stated he anticipates there could be some additional funding needed for the new Aerial 11. Other than those two things he does not see any other significant funding gaps.

Boardmember Jennings asked if the BPIP addresses the drainage issues that have, at least in part, caused some of the concrete problems.

Chief Gerber explained the EFD has allocated \$50,000 for its share of the concrete repairs cost of \$100,000. The other half would be paid for by the South Lake Minnetonka Police Department (SLMPD). He is not sure the \$50,000 will be enough.

Boardmember Fletcher suggested determining what is reasonably needed in the new Building Improvement Fund above the \$70,000 and transferring some, but not all, of the \$93,188 surplus in the Fire Facilities Fund to the Building Fund to bring it close to what is needed. The remainder of the surplus could be given back to the member cities at the 2016 JPA contribution rate.

Boardmember Siakel stated she would like to be provided with a detailed list of costs. She noted she would not support giving the entire \$93,188 back to the cities; she would support giving no more than one-third of that back. She wants some of that surplus to be invested back into the facilities.

Chair Erickson stated if the Board is amenable to it he and Chief Gerber will bring a proposal on what to do with the \$93,188 surplus back to a future meeting.

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In response to a comment from Boardmember Miller, Administrator/Fiscal Agent Young explained the new Building Improvement Fund would operate similar to the Capital Improvement Fund. Money would be transferred out of the Operating Fund into the Building Improvement Fund annually. Young reiterated where the initial funding for the Building Improvement Fund would come from: the Operating Fund reserves (\$14,375), the Capital Equipment Fund (\$25,000) and the Risk Management Fund (\$31,267.19). The \$25,000 in the Capital Equipment Fund was put there for improvements to the facilities.

Boardmember Miller asked when a building improvement would be considered a capital improvement. He stated for some organizations that distinction is based on the dollar amount of the improvement. He asked if the EFD has criteria for making that distinction. He stated \$150,000 for concrete repairs seems like a capital improvement to him and it should be paid for out of the Capital Improvement Fund and not the Operating Fund.

Chief Gerber clarified that all of the items in the BPIP are separate from the day-to-day maintenance of the facilities. The items in the BPIP are more like capital items. The day-to-day maintenance is paid for out of the Operating Fund. He highlighted some of the items in BPIP.

Chair Erickson stated in any one year the cost for items in the BPIP may exceed the \$24,000 annual transfer in to the Building Improvement Fund. The funds are accrued in advance to cover larger expenses; similar to the Capital Equipment Fund.

Boardmember Siakel asked Boardmember Miller if he was saying the EFD should have a policy clarifying how capital items are distinguished from maintenance items.

Boardmember Miller stated if the \$93,188 is needed for building improvements in the next few years he suggested it be transferred into the Building Improvement Fund.

Chair Erickson stated the reason he brought up the idea of Resolution 17-004 establishing the Building Improvement Fund was he did not want funds slated for building improvement projects to get lost in the Operating Fund. He questioned the need for a hard and fast policy to distinguish maintenance improvements from capital improvements. The Board can decide which improvements it wants to accrue for and which it wants to pay for out of the Operating Fund.

Boardmember Miller clarified he was suggesting the idea of a policy so people know what the guidelines are now and for Boards going forward.

Miller asked if a fixed or variable amount would be transferred into the Building Improvement Fund annually. Chair Erickson stated the goal is to get to a fixed amount. Chief Gerber again noted the BPIP includes \$50,000 for concrete repairs noting it might not be enough. He stated the Building Improvement Fund would include a transfer in amount of \$24,000 starting in 2018 and annually for 20 years out.

Chair Erickson noted that in 2015 the then Board asked Chief Gerber to take the building improvements out of the Capital Plan and create the BPIP. He clarified Resolution 17-004 establishes the Building Improvement Fund and approves where the initial \$70,000 plus in funding will come from. The current discussion is about what to do with the \$93,188 surplus in the Fire Facilities Fund. He stated if people think there is an additional \$50,000 funding need for the concrete repairs then maybe that should come

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out of the \$93,188 to keep the municipal contributions relatively stable. He would like whatever surplus is left to be returned to the cities.

Boardmember Miller stated he understands there to be consensus to review the BPIP to ensure all needs are included and to refine the estimate for concrete repairs and use some of the \$93,188 to level out funding contributions. Whatever remains of the surplus should be returned to the cities.

Boardmember Jennings stated he got the sense that addressing the concrete repairs issue was somewhat urgent. Chief Gerber stated those repairs have been put off a few years. He explained that every year the Department hosts an event (e.g.; the dance or Open House) at Station 1 there is an increased likelihood that someone will trip and fall. Every time there is training out on the concrete apron there is more potential for risk. The longer people wait on making the repairs the more risk there is.

Boardmember Siakel stated it is her understanding the SLMPD does not have funds to pay for its share (50 percent) of the concrete repairs. She asked if the repairs could be made and the SLMPD could pay the District back in the future. Chair Erickson noted that Deephaven would not support that because it is not a member of the SLMPD joint powers organization. Chief Gerber noted the SLMPD is working on developing a capital plan. He encouraged the Boardmembers to share the SLMPD's funding need with their Mayor because the Mayors of the four SLMPD member cities are on the SLMPD Coordinating Committee (the SLMPD's governing board).

Boardmember Siakel noted she agrees that the concrete issues create a safety issue that needs to be addressed. People need to come up with a creative solution for funding the SLMPD's share of the cost. Boardmember Jennings concurred.

Boardmember Jennings asked if there is a state accounting policy for distinguishing what items can be considered a capital improvement. Boardmember Miller stated the EFD member cities have to abide by GASB (Government Accounting Standards Board) standards. The District has to be consistent when it comes to GASB rules. He commented that the cost for the concrete repairs will go up over time. He stated it would not be responsible to continue to defer making repairs. He suggested someone ask the EFD's auditor for clarification of when an improvement should be considered a capital expense versus an operating expense. .

Boardmember Siakel encouraged the Board not to overlook the potential safety issue.

Boardmember Jennings stated concrete repairs need to include making the drainage improvements for the roof. Chair Erickson clarified it is not repairs to the roof it is changing where the waters comes out of the gutters.

Boardmember Fletcher suggested the four SLMPD member cities take any money they get back from the \$93,188 surplus and give it to the SLMPD to help pay for its share of the concrete repairs.

Boardmember Miller asked if the EFD Board could ask the SLMPD when it would be able to fund its share of the cost of the repairs. The concrete problems are a risk issue, a liability issue and an escalating cost issue.

City Manager Luger stated the SLMPD has other significant funding issues that are a higher priority to address.

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Chair Erickson asked that the use of the \$93,188 surplus be put on the July 26, 2017, Board's meeting agenda.

Boardmember Fletcher asked what the purpose of the Risk Management Fund was. Chief Gerber explained he asked that it be created when he came to work for the District based on his work experience in the risk management field. He has hoped that that eventually there would be enough funding in the Fund to be able to insure the Department differently. The way the League of Minnesota Cities Insurance Trust insures it makes no sense for the District to do that.

**Siakel moved, Miller seconded, Adopting RESOLUTION NO. 17-004, "A Resolution Authorizing the Establishment of a Building Improvement Fund and the Dissolution of the Risk Management Fund. Motion passed 5/0.**

**9. OTHER BUSINESS**

**10. NEXT MEETING**

- A. Joint Excelsior Fire District Member City Councils Budget Work Session on June 28, 2017, 6:00 P.M. Station 1**

Chair Erickson stated there is a joint EFD Board and member City Councils budget work session scheduled for 6:00 P.M. June 28, 2017, at Station 1. He noted he would not be at that meeting.

- B. EFD Governing Board Meeting July 26, 2017, 6:00 P.M. Station 1**

Chair Erickson stated the next EFD Governing Board Meeting is scheduled for 6:00 P.M. on July 26, 2017, at Station 1.

**11. ADJOURNMENT**

Siakel moved, Miller seconded, Adjourning the EFD Governing Board Meeting of May 24, 2017, at 7:17 P.M. Motion passed 5/0.

**RESPECTULLY SUBMITTED,  
Christine Freeman, Recorder**